

**Wolcott Selectboard Meeting
Minutes
April 6, 2022**

Wolcott Town Office/Zoom/phone-in: 6:00 p.m.

All Minutes are draft until approved by the Selectboard
Please see future Minutes for approval of these Minutes

Present: Linda Martin, Kurt Klein, Allen Carpenter, Richard Lee, Kurt Billings
Employees: Belinda Harris Clegg, Deb Klein
Public: Dolan Patrick, Ruthanna Demag, Steve Princ

Martin called the meeting to order at 6:00 p.m.

Amendments to the Agenda: Martin requested that a Planning Commission update be added to the Agenda. No objection.

Approve Minutes of March 16, 2022: Motion by Lee to approve the Minutes of March 16. Seconded by Carpenter. Discussion: None. Voting: All in favor.

Comments from the Community/Correspondence: Ruthanna Demag, Library Trustee, announced the Library will host an Easter egg hunt this coming Saturday. A Wellness Night will be held at the Library next month. Demag is pleased with the collaboration she sees between the Library and the Community Garden. She also noted that at this point in mud season, the roads are getting better.

Project Manager Report: Klein distributed a document to Selectboard members listing the job responsibilities by category of the Project Manager that appeared in the job description. Categories included Roads; Town Buildings & Facilities; Technology; Law/Ordinance Enforcement; Contracts/Grants; as well as Reports/Requirements. Klein then updated members on what projects have been completed, what is ongoing, and what is proposed. Board discussion included the Town Hill Road culvert project, status of the Town Garage trailer; status of the Town Garage boiler, among other topics.

- a. **Selectboard review/action**
- b. **Appointments:** Steve Princ has offered to serve as the Town's Emergency Management Coordinator. Ryan Bjerke, who previously held the position, remains available to assist in an emergency situation. Princ reviewed his extensive background, and will obtain any needed certifications for the position. Princ will represent the Town at monthly Local Emergency Management Plan (LEMP) meetings. Motion by Lee to appoint Steve Princ as the Town's Emergency Management Coordinator. Seconded by Carpenter. Voting: All in favor.

The Selectboard also approved the appointments of Mike Green as Wolcott Tree Warden; Ryan Ewell to the Planning Commission and Development Review Board; and Christa Peck to the Cemetery Commission. The board will consider appointments for Fire Warden and Health Officer at the end of June.

- c. **Town Forest Management Committee:** The Committee met on March 28. Officers elected were: Gordon Young, Chair; Kurt Billings, Vice-Chair; and Matt Foster, Secretary. Minutes of the Forest Committee meetings will be posted on the Town's website. Members of the Committee will vote on a Charter at their next meeting. The Charter will be reviewed at the April 20 Selectboard meeting.
- d. **North Wolcott Road Paving Grant:** The grant is ready to submit.
- e. **Litter Committee:** The Litter Committee is planning a Bulk Waste Day at the Transfer Station on Saturday, April 23, from 9:00 to 1:00. Wolcott residents will be allowed to bring certain bulk items, such as mattresses, to the Transfer Station at no charge. A list of what will, and what cannot, be accepted will be posted on the Town's website and bulletin board.
- f. **Special Town Meeting:** The Selectboard will set a date in June for a Special Town Meeting. Preferable dates are June 7 or June 21. The board will check to see if the school gym is available. The Special Town Meeting is required because of a Petition submitted to the Town seeking a vote on whether to elect Town Officers by Australian ballot at future Town Meetings.
- g. **Community Event:** The board is starting discussion on whether to hold another Town-wide event on a Friday night like last year. Dates currently being considered are August 26, or September 9.
- h. **Replacement of vacuum cleaner:** A new vacuum cleaner is needed for Town Office. Following research, the board decided on a particular model. Motion by Lee to authorize ordering, a Kenmore vacuum as discussed, along with replacement bags. Seconded by Billings. Voting: All in favor.
- i. **Gate at entrance to Depot Park:** The volunteer organization for the Depot Park and Community Garden would like to see the broken gate to the park removed and a wooden archway installed instead. The entrance also needs to become ADA compliant. The archway could be purchased with AARP grant funds. The board had no objection.
- j. **Planning Commission – Update:** The Selectboard has agreed to meet with the Planning Commission at an upcoming board meeting to discuss the Street Naming Ordinance and the Zoning Bylaws.

Adjourn: Motion by Lee to adjourn. Seconded by Carpenter. Voting: All in favor. The meeting was adjourned.

Respectfully submitted by Deb Klein

Next regularly scheduled Selectboard meeting – April 20, 2022