REQUEST FOR BIDS

Wolcott Town Forest, Forest Trail Reclamation Project

PROJECT SCHEDULE:

July 15th to August 15, 2026,	Bids solicited
August 3rd	Project showing and in-person questions
August 15th	Deadline for submission of Bids
August 21st	Contractor selected
August through September	Project Executed
September 30th	Project Completion

Bids must be clearly marked within the subject line as "Wolcott Trail Reclamation Bid" and delivered via email to: Michelle Gudorf, Wolcott Selectboard Administrative Assistant, Town of Wolcott, selectboardadmin@wolcottvt.org

Hard copy submissions will not be accepted. **All questions will be answered in person at the required bid showing.**

Qualified disadvantaged (DBE) and women-owned (WBE) businesses are encouraged to submit bids. All bidders will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bidders must show up for the project showing to have their bids considered. The showing will be at 9 am at the Wolcott town office on the morning of August 3rd. Interested bidders will be required to walk the entire reclamation site with a town project representative.

PROJECT DESCRIPTION

Project Overview:
5053' of forest road will be brought up to the Acceptable Management Practices for Maintaining Water Quality (AMP) standard. This work will include both closure and reclamation of forest roads and their associated water crossings. All roads will be seeded with a Vermont conservation mix. All stream crossings are to be mulched for 100' on either side of the crossing according to the AMPs.

Basic Grading and Shaping:
3679' of forest road, segments S1 through S16, excluding segments S3, 12,13 and 14 are to receive Basic Grading and Shaping work. These roads will have ruts smoothed, surfaces graded to a slight out slope with waterbars installed at intervals dictated by slope. Culverts encountered along these roads are to be removed, with stream banks graded to match native topography. These roads will be repaired so they can be easily commissioned for future use. During the removal of one of these culverts, approximately 3 yards of 8" ditch stone will be required to stabilize the site. The sourcing, transport, and purchase of this stone will be the responsibility of the contractor.

Heavily Eroded Grading and Shaping:

272’ of forest road, segment S3, is to receive Heavily Eroded Grading and Shaping work. Segment S3 appears as a deeply incised dugway. This road is to be closed. Soil is to be pulled into the dugway to construct turnouts, which daylight into sediment basins. Turnout structures are to be spaced relative to AMP tables. Ruts will be eliminated between turnouts.

Basic Grading and Shaping with Course Woody Material Removal:
1102’ of forest road, segments S12, S13, and S14 are to receive Basic Grading and Shaping with Course Woody Material Removal. These roads are associated with wetlands and streams. These forest roads are to be smothered and graded to blend with the surrounding topography. Waterbars are to be installed relative to AMP spacing charts. Any streams and wetland encountered are to have all woody material placed there during logging removed and placed at least 50’ from the stream or wetland. Stream banks are to be regraded to match natural topography.

SCOPE OF WORK

The Town of Wolcott looks to retain the services of a qualified contractor with forest road restoration and Acceptable Management for Maintaining Water Quality (AMP) closeout work experience.

The Contractor shall complete the following Scope of Work:

Tasks

1. **Pre-Construction Meeting to Review Site and Layout**

Before construction, the hired Contractor will meet on-site with a Licensed Forester representing the Town of Wolcott and a representative of the Lamoille County Conservation District.

2. **Implemented Forest Road and Stream Crossing Reclamation**

The selected contractor will be required to reclamate the forest roads and stream crossing sites in accordance with the acceptable management practices for maintaining water quality. The AMPs will be flagged in accordance with the AMPs by a licensed forester before construction. It will be the contractor's obligation to follow that flagging and communicate with the forester during construction if questions arise.

Project construction will include periodic check-ins with a licensed forester representing the town of Wolcott and members of the Wolcott Town Forest Board. This will include a final project walkthrough. Additionally, the contractor will have to accommodate site visits from the Lamoille County Conservation District upon their request.

Project Timeline

The project must be completed between August 1st and October 31st.

Project Deliverables

Table 1: Tasks

Task	Description	Deliverable	Timeline
1. Pre-construction meeting with Licensed Forester	Meet with the forester to discuss reclamation design and AMP implementation.	Attend pre-construction meeting.	August 3rd
2. Reclaim forest roads, stream crossings and implement AMP's	The contractor will implement AMPs is accordance with flagging.	Upon completion of the project, the contractor will provide a final invoice detailing the construction cost and the date of project completion.	Submit the final invoice to the Lamoille County Conservation District by November 1st, 2026.

Specifications

Bids are to include total cost for project construction, including materials and labor.
REQUEST FOR BIDS and all attachments are located on the Wolcott Town Forest Website.

This reclamation project is estimated to take 1 to 3 weeks, depending on weather conditions.

Ownership of Documents: All materials and documents, whether preliminary or final, provided to the town during the bid process and during construction become the property of the Town of Wolcott.

Bid Requirements and Evaluation:

An electronic copy of bids shall be submitted to **Michelle Gudorf, Wolcott** Selectboard Administrative Assistant, Town of Wolcott, selectboardadmin@wolcottvt.org

The bid should detail the following:

- Confirmation that all elements of the scope of work as described above can be met.
- Confirmation that the work can be completed by the end of October 2026
- A list of personnel and equipment to be assigned to this project as well as qualifications for key personnel.
- No subcontractors are permitted.

- No past environmental violation within the past three years can be associated with any contractor bidding on this project.
- Explanation of prior experience working with Vermont Acceptable Management for Water Quality Practices
- Provide examples of related AMP or ecological restoration type work.
- Completed bid form.
- 18k to 24k steel tracked excavator with thumb, digging, and finish bucket should be part of the equipment fleet.
- All equipment used must be in good working order with no visible leaks.

All questions and communications regarding this Request for Bids should be directed to Michelle Gudorf, Wolcott Selectboard Administrative Assistant, Town of Wolcott, selectboardadmin@wolcottvt.org.

Questions relating to the reclamation work are to be answered at the required project showing at 9 am at the Wolcott town office on August 3rd.

Upon submission, all bids become the property of the Town of Wolcott. The expense of preparing, submitting, and presenting a bid is the sole responsibility of the contractor. The Town of Wolcott retains the right to reject any bids received, to negotiate with any qualified source, or to cancel in part or in its entirety this REQUEST FOR BIDS as in the best interest of the Town of Wolcott. This solicitation in no way obligates the Town of Wolcott to award a contract.

Bid Evaluation: Bids will be evaluated by a Selection Committee based on the following:

1) Years in business (12.28 points)
2) Similar experience/project examples (12.28 points)
3) Completed bid form in attachment B) (12.28 points)
4) Cost of bid does not exceed current project budget (12.28 points)
5) Contractor can meet optimal timeline (complete project by October 1, 2026 (12.28 points)
6) Contractor is from Wolcott or the surrounding towns. (12.28 points)
7) Owner operator (12.28 points

The Town of Wolcott reserves the right to investigate any bid submitted and select the Contractor deemed most qualified to provide the required services.

AWARD OF CONTRACT AND CONTRACT NEGOTIATION

The Project Scope and Time Schedule included in the selected bid will be included in the contract documents. This scope and schedule shall be consistent with the requirements of this REQUEST FOR BIDS and is subject to approval by the Town of Wolcott.

The information in the bid and the available project budget for the Contractor selected for contract award will form the basis for negotiation of a contract. The Town of Wolcott reserves the right to issue a contract without further negotiation using the information contained in the REQUEST FOR BIDS.

The Town of Wolcott reserves the right to cease contract negotiations if it is determined that the selected Contractor cannot perform services specified in their response.

CONTRACTING PROVISIONS

This contract will cover the performance of all eligible services, expenses, and materials. Payment will be made at the conclusion of the work and acceptance of the final deliverables.

This work is being funded through the Lamoille County Conservation District. They will issue payment to the contractor.

All contractors must comply with all applicable laws, statutes, ordinances, rules, regulations, and/or requirements of federal, state, and local governments and agencies thereof, which relate to or in any manner affect the performance of this agreement.

All consultants, and any sub-consultants, must comply with all pertinent federal, state, and local laws, must carry adequate insurance coverage (not less than $1,000,000-per occurrence; $1,000,000 - General Aggregate; $2,000,000 - Products/Completed Operations Aggregate; and $50,000 - Fire Legal Liability; and $1,000,000 Automotive, including hired and non-owned coverage, combined single limit) and must affirm being an equal opportunity employer with an affirmative action plan. It is further stated that it is the policy of the State of Vermont that Disadvantaged Business Enterprises (DBE) have the opportunity to participate to the maximum extent feasible in procurement and contracting. The State of Vermont has set a goal of achieving at least ten percent (10%) participation by DBE firms in the dollar value of contracts awarded. Consultant(s) shall further certify that it will comply with the provisions of the Americans with Disabilities Act.

The Town of Wolcott, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 US.C.§§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The Town of Wolcott is an Equal Opportunity Employer.

ATTACHMENTS will be provided via e-mail attachments:

A. Project Area Map with numbered units.
B. Wolcott Forestry Map georeferenced for use with a cell phone.
C. AMP Manual

ATTACHMENT A:
PROJECT AREA MAP/ FINAL DESIGN PLANS
(PLANS FOR CONSTRUCTION)

ATTACHMENT B:

BID FORM

BID FORM

Wolcott Town Forest, Forest Trail Reclamation Project

Bidder Name: _____

THIS BID IS SUBMITTED TO:

Michelle Gudorf, Wolcott Selectboard Administrative Assistant, Town of Wolcott,
selectboardadmin@wolcottvt.org

Review all bid requirements of this RFB before completing this bid form.

1.01 The undersigned BIDDER proposes and agrees, if this BID is accepted, to enter into an AGREEMENT with the Town of Wolcott to perform all WORK as specified or indicated in the Request for Bids for the price(s) and within the times indicated in this BID and in accordance with the other terms and conditions of the Request for Bids.

2.01 BIDDER accepts all of the terms and conditions of the Request for Bids. The BID will remain subject to acceptance for 30 days after the deadline.

3.01 In submitting this Bid, Bidder represents, as set forth in the AGREEMENT, that:

A. BIDDER has examined and carefully studied the Request for Bids, the other related data identified in the Request for Bids, and the following ADDENDA, receipt of all which is hereby acknowledged.

No. _____ Date _____ No. _____ Date _____ No. ____ Date _____

B. BIDDER has visited the site of the proposed WORK and fully informed and satisfied him/herself as to the existing conditions, the character and requirements of the proposed WORK, and the difficulties attendant upon its execution, and has carefully read and examined the Request for Bids therein referred to, and knows and understands the terms and provisions thereof.

C. BIDDER is familiar with and is satisfied as to all federal, state and local LAWS and REGULATIONS that may affect cost, progress and performance of the WORK

D. BIDDER has carefully studied all drawings of physical conditions in or relating to existing structures at or contiguous to the SITE.

E. BIDDER has obtained and carefully studied and assumes responsibility for having done so, all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions at or contiguous to the SITE which may affect cost, progress, or performance of the WORK or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by BIDDER, and safety precautions and programs incident thereto.

F. BIDDER does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this BID for performance of the WORK at the price(s) bid and within the times and in accordance with the other terms and conditions of the BID DOCUMENTS.

G. BIDDER is aware of the general nature of work to be performed by Town of Wolcott and others at the SITE that relates to the WORK as indicated in the Request for Bids.

H. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the SITE, reports and drawings identified in the Request for Bids, and all additional examinations, investigations, explorations, tests, studies, and data with the Request for Bids.

I. BIDDER has given the Town of Wolcott written notice of all conflicts, errors, ambiguities, or discrepancies that BIDDER has discovered in the Request for Bids, and the written resolution thereof by the Town of Wolcott is acceptable to BIDDER.

J. The Request for Bids is generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the WORK for which this BID is submitted

K. BIDDER understands and agrees that, if this BID is accepted, he/she will contract with the TOWN. This BID form will be part of said CONTRACT DOCUMENTS, and that he/she will perform all the work, furnish all the materials and equipment, provide all labor, services, plant, machinery, apparatus, appliances, tools, supplies and all other things required by the CONTRACT DOCUMENTS in the manner and within the time therein prescribed and according to the requirements of the town of wolcott as therein set forth and that he will take in full payment therefore the lump sum or unit pricing indicated.

4.01 BIDDER agrees that the WORK will be substantially completed and completed and ready for final payment on or before the dates or within the number of calendar days indicated in the Request for Bids

5.01 BIDDER accepts the provisions of the AGREEEMENT as to liquidated damages in the event of failure to complete the WORK within the times specified above.

6.01 The following documents are attached to and made a condition of this BID:

A. N/A

7.01 BIDDER further represents that this BID is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham BID; BIDDER has not solicited or induced any individual or entity to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or the Town of Wolcott.

8.01 BIDDER will supply a certificate of insurance to the town along with the bid.

BID SHEET

Wolcott Forest Trail Reclamations Project

Wolcott, Vermont

June 2026

Description	Unit	Quantity	Unit Price ($)	Amount ($)
Mobilization	LS	1		
Basic Grading and Shaping:	LS	3680’		
Heavily Eroded Grading and Shaping:	LS	272’		
Basic Grading and Shaping with Course Woody Material Removal:	LS	1102		

BID TOTAL (WRITTEN)	**$ -**

***IF A CORPORATION;**	
NAME OF CORPORATION:	
BUISNESS ADDRESS:	
STATE OF INCORPORATION:	
PHONE NUMBER:	
EMAIL ADDRESS:	
NAME OF AUTHORIZED CORPORATE OFFICER:	
TITLE OF AUTHORIZED CORPORATE OFFICER:	
SIGNATURE OF AUTHORIZED CORP. OFFICER:	
DATE:	
NAME OF CORPORATION SECRETARY:	
SIGNATURE OF CORPORATION SECRETARY:	
DATE:	

***IF A LIMITED LIABILITY COMPANY;**	
NAME OF COMPANY:	
DOING BUISNESS AS:	
BUISNESS ADDRESS:	
STATE OF DOMICILE:	
PHONE NUMBER:	
EMAIL ADDRESS:	
NAME OF MANAGING MEMBER:	
SIGNATURE OF MANAGING MEMBER:	
DATE:	

***IF A PARTNERSHIP;**	
NAME OF PARTNERSHIP:	
DOING BUISNESS AS:	
BUISNESS ADDRESS:	

STATE OF DOMICILE:	
PHONE NUMBER:	
EMAIL ADDRESS:	
NAME OF GENERAL PARTNER:	
SIGNATURE OF GENERAL PARTNER:	
DATE:	

***IF AN INDIVIDUAL;**	
NAME OF INDIVIDUAL:	
DOING BUISNESS AS:	
BUISNESS ADDRESS:	
PHONE NUMBER:	
EMAIL ADDRESS:	
NAME OF INDIVIDUAL:	
SIGNATURE OF INDIVIDUAL:	
DATE:	

Select one which applies to bidder

Subscribed and sworn before me this the_____ day of _____, 2024

_____
Name of Notary Public (NOTARY SEAL)

_____
Signature of Notary Public
My Commission Expires: _____

END of BID FORM

ATTACHMENT D:

CERTIFICATE OF NON-COLLUSION AND DEBARMENT

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

I further depose and certify under the penalties of perjury under the laws of the State of Vermont and the United States that except as noted below said individual, partnership or corporation or any person associated therewith in any capacity is not currently, and has not been within the past three (3) years, suspended, debarred, voluntarily excluded or determined ineligible by any Federal or State Agency; does not have a proposed suspension, debarment, voluntary exclusion or ineligibility determination pending; and has not been indicted, convicted, or had a civil judgement rendered against (it, him, her, them) by a court having jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

_____ _____ / _____ / _____

Signature Date

_____

Printed Name of Person Signing Bid

_____

Name of Business

ATTACHMENT E

CERTIFICATE OF TAX COMPLIANCE

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all tax returns and paid all state taxes required under law.

Signature of Individual* or Printed Corporate Name	/ / Date
Corporate Officer Signature*	Federal ID Number
Printed Name of Person Signing Bid	

*Approval of a contract or other agreement will not be granted unless the applicant signs this certification clause.

ATTACHMENT F
MBE/WBE PARTICIPATION

It is the policy of the State of Vermont that Disadvantaged Business Enterprises (DBE) have the opportunity to participate, to the maximum extent feasible, in procurement and contracting. The State of Vermont has set a goal of achieving at least ten percent (10%) participation by DBE firms in the dollar value of contracts awarded.

Please indicate whether you or a specified subcontractor are an MBE or WBE by checking one of the following:

_____ Yes, I am a certified MBE or WBE

_____ Yes, a subcontractor is a certified MBE or WBE.

The subcontract's name is _____

_____ No, I am not an MBE or WBE.

Company Name: _____
(Print your company name here)

By: _____
(Name of person certifying MBE/WBE status)

Date: _____/_____/_____

ATTACHMENT G

STANDRAD STATE SUBCONTRACTING LANUAGE

1. Fair Employment Practices and Americans with Disabilities Act: Party agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable. Party shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by the Party under this Agreement.

2. False Claims Act: The Party acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 *et seq.* If the Party violates the Vermont False Claims Act it shall be liable to the State for civil penalties, treble damages and the costs of the investigation and prosecution of such violation, including attorney's fees, except as the same may be reduced by a court of competent jurisdiction. The Party's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Party's liability.

3. Whistleblower Protections: The Party shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, the Party shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required to report misconduct to the Party or its agents prior to reporting to any governmental entity and/or the public.

4. Taxes Due to the State:

- **A.** Party understands and acknowledges responsibility, if applicable, for compliance with State tax laws, including income tax withholding for employees performing services within the State, payment of use tax on property used within the State, corporate and/or personal income tax on income earned within the State.
- **B.** Party certifies under the pains and penalties of perjury that, as of the date the Agreement is signed, the Party is in good standing with respect to, or in full compliance with, a plan to pay any and all taxes due the State of Vermont.
- **C.** Party understands that final payment under this Agreement may be withheld if the Commissioner of Taxes determines that the Party is not in good standing with respect to or in full compliance with a plan to pay any and all taxes due to the State of Vermont.
- **D.** Party also understands the State may set off taxes (and related penalties, interest and fees) due to the State of Vermont, but only if the Party has failed to make an appeal within the time allowed by law, or an appeal has been taken and finally determined and the Party has no further legal recourse to contest the amounts due.

5. Child Support: (Only applicable if the Party is a natural person, not a corporation or partnership.) Party states that, as of the date this Agreement is signed, he/she:

- **A.** is not under any obligation to pay child support; or
- **B.** is under such an obligation and is in good standing with respect to that obligation; or
- **C.** has agreed to a payment plan with the Vermont Office of Child Support Services and is in full compliance with that plan.

Party makes this statement with regard to support owed to any and all children residing in Vermont. In addition, if the Party is a resident of Vermont, Party makes this statement with regard to support owed to any and all children residing in any other state or territory of the United States.

1. **No Gifts or Gratuities:** Party shall not give title or possession of anything of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the State during the term of this Agreement.

2. **Certification Regarding Debarment:** Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, neither Party nor Party's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in Federal programs, or programs supported in whole or in part by Federal funds.

   Party further certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Party is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing/debarment

3. **Certification Regarding Use of State Funds:** If Party is an employer and this Agreement is a State- funded Grant in excess of $1,001, Party certifies that none of these State funds will be used to interfere with or restrain the exercise of Party's employee's rights with respect to unionization.

4. **State Facilities:** If the State makes space available to the Party in any State facility during the term of this Agreement for purposes of the Party's performance under this Agreement, the Party shall only use the space in accordance with all policies and procedures governing access to and use of State facilities which shall be made available upon request. State facilities will be made available to Party on an "AS IS, WHERE IS" basis, with no warranties whatsoever.

5. **Location of State Data:** No State data received, obtained, or generated by the Party in connection with performance under this Agreement shall be processed, transmitted, stored, or transferred by any means outside continental United States, except with the express written permission of the State.

11. Subcontractors: Contractor shall not assign or subcontract the performance of this agreement or any portion thereof to any other contractor without the prior written approval of the State. Contractor also agrees to include in all subcontract agreements a tax certification in accordance with paragraph 11 above.